- Create account
- Click "My Account" drop down and select "Edit Account Settings"





- Make sure all information is accurate, including email address. Save changes.
- On left of page, select "Subscriptions"
- Click the "Manage Subscriptions" button
- Click the box next to "Center for Instruction, Technology & Innovation"

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- Click "Other Areas of Interest" tab
- Check the box next to any area of interest/pages to which you would like to subscribe

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- Click "I'm Done"
- On left of page, click on "E-Alert Settings" and enter info.
- Click "Save Changes" button

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